

REGISTRATION GUIDELINES
PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC (PCCCI)
PROGRAMMED CAMPS - SUMMER 2011
AT BIG BEAR LAKE CHRISTIAN CONFERENCE CENTER

Campers can register either as individuals or as a group.
Both individuals and groups may take advantage of our Early Bird Registration Discount.

Early Bird Registration Guidelines

1. In order to qualify as Early Bird, a \$75.00 non-refundable deposit and a Registration/Medical Form must be received by PCCCI by March 15, 2011. Registrations received on or before March 15th qualify for a \$49.00 discount off the regular camp price of \$399.00
2. To maintain qualification as Early Bird, 100% of the camp fee must be paid on or before June 15, 2011.

Church/Group Registration Guidelines

1. Call PCCCI to confirm opening and to submit your camper numbers **by gender**.
2. Send in to PCCCI the names of your campers and a \$75 per person **NON-REFUNDABLE** deposit. Make all checks payable to PCCCI and clearly indicate the name(s) of the camper(s) being paid for.
3. Recruit Volunteer Counselors who will come to camp with your campers and act as their live in Counselor for the week. Please see Volunteer Counselor Recruiting Guidelines for more information.
4. Pay 100% of the balance of the camp fees by June 15, 2011.
5. Turn in all Registration/Medical Forms, and Volunteer Counselor Applications by June 15, 2011. Please be sure the medical forms are completely filled out, including the **parent's signature** and the **copy of the medical insurance card**.
6. Be sure all parents and campers receive a copy of "General Information For All Campers". This can be downloaded and printed at www.pccci.org.

PLEASE NOTE: Because our deposit is non-refundable, we strongly suggest that you collect all deposits from the family of the camper who is signed up for camp. This helps to ensure that the family is committed to sending their child to camp, and avoids the church/group from "loaning" the deposit to the camper, and losing it if the camper cancels at a later date. **Please contact PCCCI immediately if there are any cancellations or changes in numbers.**

Individual Registration Guidelines

1. Call PCCCI to confirm openings and let us know your intention to register.
2. Reservations are secured by sending in a completed and signed Registration/Medical Form with a copy of your Medical Insurance Card attached and a \$75 **NON-REFUNDABLE** deposit.
3. You must clearly indicate any cabin-mate requests on the registration form. PCCCI cannot guarantee requests received any other way. (ie. on the telephone, by email, etc.)
4. The balance of the camp fee is due by June 15, 2011.
5. Make checks payable to "PCCCI" and always include the camper's name. Visa and Master Card are also accepted, call for information if you wish to pay by credit card.
6. Before arrival at camp, read and follow "General Information For All Campers" available on our website at www.pccci.org.

Miscellaneous

1. **Camperships** – are available and are administered on the basis of need. Please contact PCCCI or see our website (pccci.org) for more information. Churches in the Riverside Presbytery qualify for Presbytery camperships, for more information go to: www.riversidepresbytery.org and click on ELDT forms and info, or contact the Riverside Presbytery office at (909) 881-1595.
2. **Cancellations** – Occasionally an emergency situation arises which necessitates a cancellation. Our \$75 per person deposits are always **NON-REFUNDABLE**. All other camp fees will be refunded only in the case of a serious medical emergency.

Camper Pricing Information

1. Camper price - \$399.00
2. Early Bird Camper price - \$350.00

Volunteer Counselor Pricing Information

Please note – beginning this year, there is a minimal charge for Volunteer Counselors (VCs) as follows:

1. A Volunteer Counselor recruited by a church to counsel campers from that church - \$125.00 per VC.
2. A Volunteer Counselor recruited by a church but counseling campers who are not from that church – no charge.**
3. Volunteer Counselor Surcharge - \$25.00 per camper (group or individual) whose church is not providing a VC for them.

Here are some of examples of how the Volunteer Counselor pricing works:

A church sends 7 girls and 5 boys with 1 female VC and no male VC.

The church pays \$125.00 for the female VC, and \$25.00 each for the 5 boys who don't have a VC.

A church sends 7 boys and 5 girls with no VCs.

The church pays the \$25.00 per camper Volunteer Counselor Surcharge for all 12 campers.

An individual registers through PCCCI, not through a church.

The individual pays a \$25.00 Volunteer Counselor Surcharge.

**If additional VC's are needed by PCCCI, and a church recruits an extra VC for us who doesn't counsel campers from their church, there is no charge to the church for the VC.